

## Historic Sites Preservation Council Minutes

Date: Wednesday, February 11, 2026

Time: 8:30 AM

Jefferson County Courthouse - 311 S. Center Ave., Room 1021 - Jefferson, WI

### Microsoft Teams

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Meeting ID: 277 065 578 433

Passcode: P8zh3t78

1. **Call to order**  
Untz called the meeting to order at 8:31 AM.
2. **Roll call**  
Untz, Hilstad, Lindl, Tracey, Gulig (remote)  
Truman, Wiesmann, Kokkonen, Roecker
3. **Certification of compliance with open meetings law**  
Truman certified compliance.
4. **Review of agenda**  
Agenda approved as written.
5. **Public comment (Members of the public who wish to address the Council must register their request at this time)**  
No public comment.
6. **Approval of minutes from the December 10, 2025 meeting**  
Tracy/Lindl motion to approve the minutes from December 10, 2025. Motion passes 5/0.
7. **Communications**  
No communications at this time.
8. **Discussion and Possible Action on Web Map**  
Scott: Main screen has been revised – icons have been assigned per category (i.e.: agricultural, historical, natural, etc.), icons appear as user zooms in and out.  
Hilstad: Consider a legend at the top with categories and general descriptions of each category.  
Possibility of linking to google map.  
Untz: requested that the remaining quadrant data sets be created.
9. **Discussion on Intern Job Description**  
Wiesmann: job description was approved and posted, eight individuals have applied as of today.
10. **Discussion and Possible Action on Historic Sites Council Vacant Seat**  
No discussion.  
Remove from agenda.
11. **Discussion and Possible Action on creation of a One-Sheet used to advertise Historic Sites Designation Opportunities**  
Untz: promotional piece to advertise the Historic Sites Map.  
Description/Purpose of website  
Access Information  
More info  
Truman: Goal is to create a marketing piece to attract website viewers, and attract additional historic sites. Truman will work on marketing piece.

**12. Discussion and Possible Action on Potential Historic Property Applications**

No new applications.

**13. Potential agenda items for Council's next meeting**

Intern Introduction

Marketing Piece

Mapping Updates

Public/Private Notifications

**14. Next Scheduled Meetings per the 2026 Proposed Meeting Schedule**

April 8

June 10

**15. Adjourn**

Tracey/Lindl motion to adjourn at 9:12 AM. Motion passes 5/0.

*Respectfully Submitted,*

Mary S. Truman

Adv. Program Assistant